

VERMONT DEPARTMENT OF TAXES
REQUEST FOR PROPOSAL
SEARCHABLE DATABASE OF PEOPLE, BUSINESSES, AND ASSETS
Questions and Answers

1. Are there additional professional services outside training and support that the state will be procuring?

a. This does not pertain to the RFP.

2. Will the State be providing the Contractor with any Vermont tax return information or IRS Federal Tax Information (FTI) under this contract?

a. The State may provide tax return information.

3. The Contractor only requires certain PII from the State in order to provide the services. Does the State consider any of the PII that will be shared under this contract to constitute Vermont tax return information or IRS FTI?

a. It could be Vermont tax information. It will not be FTI.

4. Will the state accept changes or modifications to Attachment E (Contract Language)?

a. No, but some elements of the Attachment may not be applicable, see below.

5. Section I, Paragraph 2 of Attachment E states that “The contractor will maintain a list of officers or employees authorized access to FTI.” Could the State clarify what is meant by “authorized access”?

a. In this contract, the State will not be providing FTI, so no officers and employees need to be authorized.

6. Section II, Paragraph 5 of Attachment E states “The training on the Agency’s security policy and procedures provided before the initial certification and annually thereafter must also cover the incident response policy and procedure for reporting unauthorized disclosures and data breaches. (See Section 10)”. What Section 10 is being referenced here? Also, could you direct us to the specific incident response policy and procedure referenced that Contractor must comply with?

a. No FTI will be provided, so this is not relevant.

7. Section II, Paragraph 5 of Attachment E references “Agent’s security policy and procedures for safeguarding FTI” that Contractor must comply with. Could you direct us to where we can find such a policy?

a. No FTI will be provided, so this is not relevant.

8. Is the agreement being paid full or in part by federal funds?

a. No