

Winooski Basin Clean Water Service Provider Request for Qualifications – Sub-Contractor

Please submit a Statement of Qualification (SOQ) using the format described below. The SOQ shall be submitted as a single PDF and must not exceed 20 pages.

Submissions must be received by 4:00 PM on 13 December 2023. Please submit your SOQ via email to Brian Voigt (voigt@cvregion.com) with the subject line "CWSP Clean Water Sub-contractor RFQ Submission". A confirmation email will be sent upon receipt of the SOQ. Early submissions encouraged.

Direct questions to Brian Voigt (voigt@cvregion.com) with the subject line "CWSP Clean Water Sub-contractor RFQ Question". NO PHONE CALLS PLEASE. CVRPC will maintain a list of questions and answers at the [Basin & CWSP website](#). **Questions will be accepted until 4:00 PM on 22 November 2023.**

1. Entity Type:

- Engineering Services
- Construction Services
- Engineering & Construction Services

UEI #: _____

2. Contact Information:

Entity Name: _____
Street: _____
City: _____
State: _____
Zip Code: _____
Phone: _____

Primary contact name: _____
Primary contact Email: _____
Primary contact Phone: _____

3. Organizational Background:

Date of Incorporation: _____
Type of Organization: _____

4. Water Quality Improvement Projects: 2017 – present

The form includes space for ten projects. If your firm has completed more than ten projects in this timeframe, please select projects that best exemplify the services your firm is able to provide relevant to the water quality improvement work envisioned by [Act 76, the Clean Water Service Delivery Act](#).

Project Partners: include the project sponsor and any other partners engaged in the work.

Funding Source: select from among the entries in the drop-down list of common water quality funding sources. If the funding source is not included in the list, please choose “Other” and list the funding source in the Project Description field.

Project Phase: For more information regarding project phases, refer to the [Vermont Clean Water Initiative Program Funding Policy – SFY 2023](#).

Project Description: Briefly (<100 words) describe the project, including the project type. For more information regarding project types, refer to the [Vermont Clean Water Initiative Program Funding Policy – SFY 2023](#).

Project 1

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 2

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 3

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 4

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 5

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 6

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 7

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 8

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 9

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

Project 10

Year of Award	
Project Partner(s)	
Funding Source	
Project Name	
Project Phase(s)	<input type="checkbox"/> Identification <input type="checkbox"/> Development <input type="checkbox"/> Preliminary Design <input type="checkbox"/> Final Design <input type="checkbox"/> Construction <input type="checkbox"/> O&M <input type="checkbox"/> Inspection
Project Description	
Project Budget	

5. Staff Experience & Qualifications: Please attach one-page resumes for up to five key staff members which describe their: 1) organizational role; 2) qualifications (education, professional society membership, etc.); and 3) experience with water quality restoration projects (working with landowners, supervising subcontractors, grant/project management reporting to funding agencies, accounting/finance, etc.).

Name	Role in Organization

6. Financial & Accounting Information: Fiscal Year 2024 (FY24, 1 July 2023 – 30 June 2024) rates.

Hourly Wage Rate	
Overhead Rate	
Indirect Rate	
Hourly Equipment Rate	
Vehicle Mileage Rate	
Markup Rate	
Type of Accounting System	

7. Diversity, Equity & Inclusion (DEI): Please note any partnerships, regular subcontracting or vendor relationships with disadvantaged business enterprises (DBE). A DBE means a for-profit [small business concern](#): 1) that is at least 51 percent owned by one or more individuals who are both socially and economically disadvantaged or, in the case of a corporation, in which 51 percent of the stock is owned by one or more such individuals; and 2) whose management and daily business operations are controlled by one or more of the [socially and economically disadvantaged individuals](#) who own it.

Please describe your commitment to and experience with addressing diversity, equity and inclusion principles and how you intend to implement these practices in future water quality restoration projects.

8. References

<i>Reference 1</i>	
Name	
Organization	
Email	
Phone	
<i>Reference 2</i>	
Name	
Organization	
Email	
Phone	
<i>Reference 3</i>	
Name	
Organization	
Email	
Phone	

9. Non-Discrimination and Title VI:

- By checking this box, you agree to comply with the provisions of Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987, subsequent related acts and all other state and federal statutory laws which provide in whole or in part that no person or entity on the grounds of race, color, national origin, sex, physical disability or veteran status be excluded from participation in, be denied the benefits of, or be otherwise discriminated against.