



Ascutney Professional Building, Route 5
Post Office Box 320, Ascutney, VT 05030
802 674-9201 / fax 802 674-5711
www.swcrpc.org

ADDENDUM 1 to Request for Qualifications (RFQ)

ADDENDUM DATE: June 5, 2020

RFP DATED: May 22, 2020

RFP ENTITLED: Southern Windsor County Brownfields Reuse Project

This Addendum includes all of the questions regarding the above referenced RFQ received as of June 1, 2020 by 5:00 PM Eastern Standard Time (EST), as well as answers to those questions. This Addendum hereby becomes a part of the RFQ.

Q1. How many firms will SWCRPC be pre-qualifying in response to this RFQ?

A1. SWCRPC anticipates pre-qualifying up to 5 firms.

Q2. What firms were previously awarded brownfield assessment contracts during the last funding cycle with SWCRPC?

A2. SWCRPC's previous request for qualifications in 2015 selected the following firms:

KAS, Inc

LE Environmental

Sanborn Head

Stone Environmental

Waite-Heindel Environmental Management

Weston & Sampson

Q3. Does SWCRPC request separate Phase II Investigation Workplans or can a DEC and EPA approved QAPP satisfy the need for a separate workplan?

A3. Generally, the SWCRPC requires a workplan for Phase II investigations that are reviewed by DEC/EPA.

Q4. When SWCRPC issues a request to the pre-qualified consultants for more detailed cost proposals for specific projects, does SWCRPC typically select the firm with the lowest cost?

A4. Not necessarily, selection can depend on the site and time schedule, however, cost is a consideration in our proposals.

Q5. Does SWCRPC competitively bid each phase of a project (Phase I ESA, Phase II ESA, CAP, etc.) or do the firms that are awarded the Phase I ESA typically see a project through to the end assuming funding is available?

A5. Depending on the site, we may seek bids for Phase I and Phase II work. The firm that receives the Phase II contract, generally, is retained for any supplemental investigation and to develop the ECAA, CAP and Community Relations Plans, if required.

Q6. Regarding your Request for Qualifications - Southern Windsor County Brownfields Reuse Project, there is a request for the qualifications of a "Vermont Registered Engineer" who will be responsible to approve all investigation reports. Based on our understanding of Vermont's and USEPA's requirements, a Registered, or a Professional Engineer (PE), would not be required to certify investigation documents, but a Qualified Environmental Professional (QEP) would be more appropriate.

A6. An environmental professional as defined in the EPA's All Appropriate Inquiry statute can sign off on Phase I, Phase II, SSQAPP, hazardous building materials reports, ECAA, and brownfields completion reports, but a Vermont registered Professional Engineer must sign off on the CAP. There is a Vermont registration for professional engineers, but no Vermont registration for an environmental professional.

Q7. In light of the limitations on many because of the current Covid-19 situation, would the SWCRPC consider accepting electronic submissions in lieu of hard copies?

A7. Yes, SWCRPC will consider accepting electronic submissions in the form of an email attachment or document link. Consultants may want to consider providing both, should there be a problem with opening or accessing files. If you chose electronic submission, please submit the cost and technical proposals as two separate files (as with the hard copies). Proposals will not be opened until the deadline and submission dates will be based on email receive date. Note that SWCRPC may request a hard copy from selected firms following notice.